

# Gullway Villas Architectural Request Form

## Page 1 – Homeowner & Project Overview

### Homeowner Information

Homeowner Name(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Lot / Unit Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Proposed Change (Brief Description)

Please provide a concise summary of the requested architectural change.

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### Project Timeline

Proposed Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

### Acknowledgment

I understand that no work may begin until written approval is received from the Gullway Villas Architectural Committee. I agree to complete the project exactly as approved. Any changes require resubmission and approval prior to implementation.

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Contractor Information (if applicable)

Contractor / Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

License Number: \_\_\_\_\_

*Please provide a Certificate of Insurance naming \*\*\*Gullway Villas\*\*\* as an additional insured.*

**Attachments (check all that apply)**

Architectural drawings or sketches  Site drawings  Material specifications  Color samples / paint chips  Photos of existing area  Contractor proposal  Certificate of Insurance

**Architectural Committee Use Only**

**Date Received:** \_\_\_\_\_

**Committee Review Date:** \_\_\_\_\_

**Decision:**

Approved  
 Approved with Conditions  
 Denied

**Conditions / Comments:**

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**Committee Representative Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_